**Application for Healthier Dining Programme – Food Court / Institutional Caterer (Stall Concept)**

Before filling in this Application Form, please make sure that you have read through the HDP guidelines at [www.hpb.gov.sg/hdp](http://www.hpb.gov.sg/hdp)

Please complete Section A only and submit the section to us at [HPB\_Healthy\_Eating@hpb.gov.sg](mailto:HPB_Healthy_Eating@hpb.gov.sg). We will respond within 2 weeks for the next step of your application.

**Application Form (Food Court / Institutional Caterer - stall concept)**

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| Section A | Applicant Details and Business Information |
| Section B | 1. Listing of Healthier Food and Drinks 2. Listing of Healthier Drink only |
| Section C | Publicity Plan |
| Section D | Declaration |
| Others | Glossary |

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| **SECTION A : APPLICANT DETAILS** | | |
| **Contact Details of Applicant Company** | | |
| **Company Name Registered with ACRA** | *ABC Food Company Pte Ltd* | |
| **Business Registration / UEN Number :** | *123456789A*  *(Please submit latest company ACRA)* | |
| **Name of Brand (s)** | *Healthy Roll* | |
| **Type of Food/ Beverage setting**  **(please tick one ONLY )** | Food and Drink Applicant:  \_[ ]\_ | Drink Stall only applicant:  \_[ ]\_ |
| **Dining Concept**  (please tick accordingly) | **Halal** |  |

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| **Contact Details of Person-in-charge** | |
| **Name of contact person** | *Tan Ah Ming* |
| **Designation** | *Business Development Manager* |
| **Office Address** | *123 Admiralty Road*  *Singapore 123456* |
| **Company / Brand website** | *www.Brand.com.sg* |
| **Contact number** | *12345678* |
| **Email Address** | *abc@gmail.com* |
| **Business Information : List of outlets , Address ( please complete attached sheet )** | |
| |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | | S/N | Name of outlet | Address | | | | | Average Sales Volume per month ( by units) | | |  |  | Block | Street Name | Building Name | Unit number | Postal Code | Food | Beverage | | 1. | *Brand X Hougang branch* | *123* | *Ang Mo Kio* | *AMK Hub* | *#01-123* | *123456* | *2,000* | *2,000* | | 2. | [ ] | [ ] | [ ] | [ ] | [ ] | [ ] | [ ] | [ ] | | 3. | [ ] | [ ] | [ ] | [ ] | [ ] | [ ] | [ ] | [ ] | | Total | [ ] |  |  |  |  |  |  |  | | |

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| **SECTION B : PART 1 - LISTING OF HEALTHIER FOOD AND DRINKS** | |
| **I would like to obtain endorsement for:** | |
| **Healthier Food and Drinks**  **Go to Part (1)** | Healthier Drinks only  Go to Part (2) |
| **Part (1) : Applicable to Healthier Food & Drinks endorsement**  **Important Notes :**   1. i) Qualifying criteria  * Please refer to programme criteria for respective setting.  1. ii) Supporting documents :  * Laboratory OR nutrient analysis by database for every dish & recipe , AND * Ingredient breakdown by name and weight | |
| **Name of Nutrition Service Provider Engaged:** | |
| **Food Category : Lower-calorie main/set meal AND/OR Wholegrain staple** | |
| |  |  |  |  | | --- | --- | --- | --- | | **Category** | **Description** | **Yes** | **No** | | Lower-calorie meal/ Wholegrain dish | All operating food stalls will carry ≥1 endorsed food item per stall at any point of time  Please state no of endorsed dish(es)/stall: |  |  | | |
| **Food Category : LOWER in Calories ( Please list details )** | |
| |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | | S/N | Name of Outlet | Name of Stall | Name of Dish | Calorie/ dish or serving | Calories analysis report  (Please tick) | | Offer Frequency | | | **Lab test** | **Lab test** | **Everyday/ Seasonal/ Rotational** | **All day/ Half day** | | 1. | *ABC foodcourt@XYZ mall* | *Mixed Rice stall* | *XYZ rice set* | *500 kcal* |  |  | *Everyday* | *All day* | | 2. | [ ] | [ ] | [ ] | [ ] |  |  | [ ] | [ ] | | 3. | [ ] | [ ] | [ ] | [ ] |  |  | [ ] | [ ] | | Total |  |  | [ ] |  |  |  |  |  | | |

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| **Food Category : HIGHER in Wholegrains ( Please list details and provide front and back package labelling or product specifications as supporting evidence )** |
| |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | | S/N | Name of Outlet | Name of Stall | Name of Dish or wholegrain staple offered | Calorie/ dish (if applicable) | Wholegrain ingredient | | Low GI | | | **Type of wholegrain** | **Content %** | **GI Lab test/**  **Nutrient analyses** | **GI less than <55** | | 1. | *ABC foodcourt@XYZ mall* | *Yong Tau foo stall* | *XYZ rice set* | *500 kcal* | *Brown rice* | *10* |  |  | | 2. | [ ] | [ ] | [ ] | [ ] | [ ] | [ ] |  |  | | 3. | [ ] | [ ] | [ ] | [ ] | [ ] | [ ] |  |  | | Total |  |  | [ ] |  |  |  |  |  | |
| **Food Category: Healthier Ingredient – Healthier Oil with ≤35% saturated fats and ≤0.5% Trans-Fat. (Not Applicable for Food Courts)**  **(Attach nutrition information panels as supporting evidence )** |
| |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | | S/N | Name of Healthier Oil | Is Oil endorsed under Healthier Choice Symbol Program | | % Saturated fats | % Trans Fats | |  |  | **Yes** | **No** |  |  | | 1 | *ABC healthier deep frying oil* |  |  | *19* | *0.5* | | 2 | [ ] |  |  | [ ] | [ ] | | 3 | [ ] |  |  | [ ] | [ ] | | Total | [ ] |  |  |  |  | |
| Any other type(s) of oil used with >35% saturated fats and/or >0.5% Trans-fat? |

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| **Beverage Category: LOWER/NO -SUGAR BEVERAGES ( Please list details )** |
| |  |  |  |  | | --- | --- | --- | --- | | **Category** | **Description** | **Yes** | **No** | | Lower/no-sugar packaged drink | Drink stall to offer and promote ≥1 lower/no-sugar packaged drink at any point of time |  |  | | Lower/no-sugar freshly prepared drink | Drink stall to offer and promote ≥1 no-sugar & no-milk freshly-prepared drink option at any point of time |  |  | |
| |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | | S/N | Name of Beverage | Type of beverage  (Please tick) | | | | Number of calories per beverage | Qualification methodology | | | |  |  | Packaged | Freshly-Prepared | Specialty | Others |  | HCS | Intrinsic | Lab test | | 1. | *Bottled water* |  |  |  |  | [ ] |  |  |  | | 2. | [ ] |  |  |  |  | [ ] |  |  |  | | 3. | [ ] |  |  |  |  | [ ] |  |  |  | | Total | [ ] |  |  |  |  |  |  |  |  | |

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| **OFFICIAL USE ( SECTION B/ PART 1 – Healthier FOOD and DRINKS)** |
| **HPB’s Assessment :** |
| Overall Assessment :    Recommendation : |

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| **SECTION B : PART 2 - LISTING OF HEALTHIER DRINKS ONLY** | |
| **I would like to obtain endorsement for:** | |
| Healthier Food and Drinks  Go to Part (1) | **Healthier Drinks only**  **Go to Part (2)** |
| **Part (2 ) : Applicable to Healthier BEVERAGE endorsement**  **Important Notes :**  i) Qualifying criteria :   * Please refer to programme criteria for respective setting. * MUST be served as default option ( applicable to only companies without FOOD endorsement)   ii) Supporting documents :   * Laboratory analysis of nutritional information (e.g. sugar, saturated fat, calories, etc.) | |
| **Beverage Category : LOWER/NO SUGAR Packaged Drink ( Please list details )** | |
| |  |  |  |  | | --- | --- | --- | --- | | **Category** | **Description** | **Yes** | **No** | | Lower/no-sugar packaged drink | Drink stall to offer and promote ≥5 OR ≥30% of the range of packaged drinks on offer (whichever is lower) |  |  | | |
| |  |  |  |  | | --- | --- | --- | --- | | S/N | Name of Beverage | Type of packaged drink  (Please tick) | | |  |  | HCS-endorsed | Zero Calorie | | 1. | *Coke zero* |  |  | | 2. | *[ ]* |  |  | | 3. | *[ ]* |  |  | | Total Healthier Packaged Drinks: | | [ ] | | | Total Packaged Drinks: | | [ ] | | | % Healthier (Packaged) | | [ ] | | | |
| **Beverage Category : LOWER/NO SUGAR Freshly prepared/Specialty drink ( Please list details )** | |
| |  |  |  |  | | --- | --- | --- | --- | | **Category** | **Description** | **Yes** | **No** | | Lower/no-sugar Freshly-prepared drink | Participating Drink stall (s) to offer and promote  Coffee (Kopi) and Tea (Teh) as default healthier beverages meeting all nutrition requirements |  |  | | Participating Drink stall (s) to offer and promote  ≥2 OR ≥30% of the range of freshly-prepared drinks on offer (whichever is lower) |  |  | | |
| |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | | S/N | Name of Beverage | Type of beverage  (Please tick) | | Lab Analyses submitted | | Default  *( applicable to beverage endorsement only )* | | | |  |  | Freshly Prepared | Specialty | Yes | No | | Yes | No | | 1. | *Plain water* |  |  |  |  | |  |  | | 2. | *[ ]* |  |  |  |  | |  |  | | 3. | *[ ]* |  |  |  |  | |  |  | | Total Healthier Freshly-prepared/Specialty) Drinks | | [ ] | | | | | | | | Total Freshly-prepared/Specialty Drinks | | [ ] | | | | | | | | % Healthier (Freshly prepared/Specialty) | | [ ] | | | | | | | | |

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| **OFFICIAL USE ( SECTION B / PART 2 – Healthier Drinks)** |
| **HPB’s Assessment :** |
| Overall Assessment :  Recommendation : |

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| **SECTION C : PROPOSED PUBLICITY PLAN** |
| **Please provide details of how the Healthier Food / Beverages will be promoted to consumers.**  **Important Note: Items 1-7 are mandatory for all Food Courts, Items 5, 6, 8 and 9 are mandatory for all Canteens, and Items 10-13 are mandatory for drink partners.** |
| |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | | S/N | Description of point of sales materials | Please tick | | Implementation Date | Remarks | |  |  | Yes | No |  |  | | ***Food Partners*** | | | | | | | 1 | **Food Court only:**  All lower-calorie endorsed dishes to display corresponding HDP caloric labels on menu boards |  |  | [ ] | [ ] | | 2 | **Food Court only:**  Wholegrain staple dishes to be featured on menu boards and to be tagged with "Higher in wholegrain" or "Wholegrain options available here" HDP identifiers |  |  | [ ] | [ ] | | 3 | **Food Court only:**  Stalls to feature ≥1 fast-moving popular healthier dish with pictorial representation on menu boards |  |  | [ ] | [ ] | | 4 | **Food Court only:**  For mix-and-match concept stalls (e.g. mixed rice, Yong Tau Fu etc.), deep-fried food options cannot be featured in endorsed combinations on menu-boards and marketing collaterals |  |  | [ ] | [ ] | | 5 | Display of "Healthier options available here" decal/sticker at all outlet entrances |  |  | [ ] | [ ] | | 6 | Display of “Ask for lower-sugar beverages” identifier at drink stalls |  |  | [ ] | [ ] | | 7 | **Food Court only:**  Mandatory caloric labelling for endorsed lower-calorie dishes |  |  | [ ] | [ ] | | 8 | **Canteen only:**  All endorsed dishes to be tagged by appropriate HDP identifiers using in-store marketing materials |  |  | [ ] | [ ] | | 9 | **Canteen only:**  Any conditional endorsement has to be clearly communicated |  |  |  |  | | ***Drink Partners*** | | | | | | | 10 | Feature endorsed freshly-prepared drink(s) on menu boards and/or marketing collaterals, tagged with appropriate "Lower in sugar" or "sugar-free" identifier(s) |  |  |  |  | | 11 | Display of "Healthier options available here" decal/sticker at participating drink stalls |  |  |  |  | | 12 | Include "Ask for lower-sugar beverages" identifier on beverage menu boards |  |  |  |  | | 13 | Nutritional Information Panel of endorsed drinks to be made available to consumers upon request |  |  |  |  | | 10 | *Additional plans please elaborate* |  |  | [ ] | [ ] | | 11 | *[ ]* |  |  |  |  | |

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| **OFFICIAL USE ( SECTION C – PROPOSED PUBLICITY PLAN )** |
| **HPB’s Assessment :** |
| Overall Assessment :  Recommendation : |

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| **SECTION D : DECLARATION** |
| \*I/We, the undersigned, hereby confirm that:  1. All the information contained herein and submitted with this Application Form is true and accurate. \*I/We undertake to promptly inform and update the Health Promotion Board ("HPB") of any changes to the information contained herein and submitted with this Application Form.  2. \*I/We have read and understood the requirements of the Healthier Dining Programme Guidelines for my/our [● setting category] found at the website [www.hdp.gov.sg/hdp](http://www.hdp.gov.sg/hdp) before submitting this Application Form, and hereby agree to comply with such guidelines.  3. \*I/We understand that HPB reserves the unconditional right to:   1. require the submission of further information or material to assess this Application Form; 2. accept, reject or require amendments to this Application Form; 3. conduct checks to verify any information submitted in this Application Form; 4. take action against any inaccurate, untrue, false or misleading information that may be supplied in this Application Form or in any submission to HPB; 5. change or vary any part of this Application Form (including any supporting documents required hereunder); and 6. amend, vary, restrict, suspend or terminate any aspect of the Healthier Dining Programme and/or amend or vary any of the Healthier Dining Programme Guidelines for my/our [● setting category]. |
| [● NAME OF COMPANY]  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Name of Authorised Signatory: [ ]  Designation (CEO/MD equivalent): [ ]  Date:  in the presence of  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Name of Witness: [ ]  Designation of Witness: [ ] |

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| **OFFICIAL USE ( SECTION A-C)** | | | | |
| **HPB’s Assessment :** | | | | |
| Name of HPB assessing officer: AM/M/SM  Date:  Conflict of interest: Yes/No\* | | | | |
| **Clearance:** | | | | |
| SM/AD | | AD/DD | |  |
| Name/ Date | | Name/ Date | |  |
| Conflict of interest:  Yes/No\* | | Conflict of interest:  Yes/No\* | |  |
| **Approval :** | | | | |
| SM/AD/DD | DD/D | | DD/D | |
| Name/ Date | Name/ Date | | Name/ Date | |
| Conflict of interest:  Yes/No\* | Conflict of interest:  Yes/No\* | | Conflict of interest:  Yes/No\* | |