Enhancements to HCS Online System – 1 April 2023

1. Clone Nutrient value (NV) tab for Reapplication or Reformulation

In addition to cloning of the PI tab when a company selects 'reapplication' or 'reformulation' of an existing application number, the system can now clone the Nutrient Value (NV) tab together with the lab report.

[Reminder] Update the necessary information in both PI and NV tab and removed any lab reports that are no longer relevant for the reapplication or reformulation.

	APPL	ICATION INFORMATION		
Is this application a re-ap	plication ⑦ or reformulation ③ o	f existing application?		
◯ No	Yes			
Application type		Please select the existi	ing applicatio	
		HC5210103		

2. Packaging Artwork tab - Withdrawal of a Revised Artwork

A company can now withdraw revised artwork that <u>has not been approved.</u> You can do so at any point of time when the status of the package is not approved.

Refer to the following steps to withdraw the revised artwork:

a. Select 'Undo Revise' under Actions. This option 'Undo Revise' will only be available for revised artwork

				PRO	DUCT PACKAG				
Ø	Single/bulk	Package size	Packaging description	Status 🔺	Submission Date	Approval Date	Last Modified Date	Listed date	Actions
•	Single	4g	3	Revise	17-Jan-22	17-Jan-22	27-Feb-23	08-Feb- 23	Undo Revise
			Artwork Files				Amendments R	equired For A	Artwork
	File 4.pdf	:	27-Feb-23 (174.5	KB)		HDP CI Gu	ideline 17-Jan	22 (17 2 KB))
	Previous files 2020052 HCS_PV ((2) ▲ 0_hpb /	APPROVED 17-Jan 08-Feb-23 (820.2	-22 (4.5 MB) KB)		Select	∙ Úndo Rev	ise	
								CANC	CONFIRM
	b.	Click o	n 'Confirm'	button					

Are you sure you want to undo revise artwork?	
CONFIRM	

c. After confirmation, the status of this artwork will change to **'UNREVISED'** and it will moved down to the 'Previous files' section. The latest approved artwork will then resume the approved status and approved date. You can also see these changes in the History Page.



- 3. Packaging Artwork tab Intuitive Access to 'Amendments required for Artwork' (i) click-anywhere function (ii) light bulb icon (iii) renamed section header
 - a. Company can now <u>click anywhere</u> on the rows under the 'Product Packaging Artwork' section to expand the row and access the amendments required for Artwork.
 - b. There is a new Quick Tip (Light Bulb Icon); when the cursor hovers over it, a message appears to inform company where to click to view submitted artwork.
 - c. The section header 'HPB Comments' will be changed to 'Amendments required for Artwork'

EN ARTWORKS OTHER ARTW	WORKS						
b.	PRO	DUCT PACKAG	ING ARTWOR	к			
Single/bulk Package size Packagi	ng Description Status 🔺 S	Submission date	Approval date	Last modified date	e Listed da	te Actions	
PRODUCT INFORMATION	NUTRIENT VALUE	s	PACKAG	ING ARTWORK		HCS PRODUCT LISTI	ING
OPEN ARTWORKS OTHER A	RTWORKS	b.					
You may click on the blue arrow at the click anywhere on the row to view sub and amendments requ	e left side of each row or mitted packaging artwork ired if any	ODUCT PACKAGI	NG ARTWORK				
🔆 Single/bulk Package size Pac	kaging Description Status 🔺	Submission date	Approval date	Last modified date	Listed date	Actions	
▼ SINGLE 500g	New	26-Apr-22	-	26-Apr-22		Select	

Artwork Files	C. Amendments Required For Artwork
HCS_PV dashboar 09-Feb-23 (820.2 KB)	view.pdf 16-Feb-23 (806.4 KB)
evious files (7) 🔻	Previous files (1) 💌

- 4. Self-appeal for Product Review during Suspension period
 - a. During suspension period, when a company logs in, this page will be shown (see image below). Company can click on the 'Appeal' button to start the Product Review process.

	HCS Programme a	ccount has been suspended			
You	r company's HCS Programme acco not completed in time. Pleas the Produ	unt has been suspended as Produc e click on the 'Appeal' button to sta ct Review process.	t Review was art		
	A	PPEAL			
	_				

b. There will be a pop-up box to confirm the action. After confirming, the system will bring company to the Product Review page to complete the Product Review. If company does not complete the Product Review and logs out of the system, the system will continue to send email reminders for company to complete the appeal. Company will not be able to use other functions in the system (i.e. submit applications) during suspension and appeal period.

Are	e you sure you wa	ant to star	t the Prod	luct Review	N
		process			
	CONFIRM	1	CANCEL		
Ver					