

# Healthier Choice Symbol (HCS) Online Application User Guide – Product Review

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# Introduction to Product Review

#### What is Product Review?

Instead of renewing the Licence Agreement every 2 years, companies would now need to complete the Product Review exercise. It is a yearly exercise where companies will review their HCS product(s) listed in the Licence Agreement with Health Promotion Board and determine if they wish to keep the HCS or discontinue HCS on the product(s). Once product review is submitted, the package status of the product(s) you have selected to discontinue will be changed to *Discontinued* in the system.

In the product review exercise, companies would also need to declare the following.

We have conducted the Product Review and hereby declare that:

- a) there has been no change in the contents of the Product.
- b) the Product comply with the Healthier Choice Symbol Nutrient Guidelines.

The Licence Agreement will be terminated if the Product Review is not completed on time.

#### Who needs to do Product Review?

- Only companies with valid licence agreement and at least one approved application are required to do product review.
- Both Authorised Representative and Staff for HCS can complete the product review.

#### When is the Product Review?

Product Review Exercise occurs yearly, starting from 1 Jul.

- The regular Product Review period is from 1 Jul 31 Aug.
- The Suspension/Appeal period is from 1 Sep 31 Oct.
  - The Suspension/Appeal period is applicable to companies which did not complete the Product Review during the regular period. This is a second chance to complete the Product Review before the Licence Agreement is terminated on 1 Nov due to the Product Review not being completed.

#### What are the repercussions for failing to complete product review?

If company fails to complete product review between 1 Jul – 31 Aug:

- It will result in suspension of the company's HCS programme account.
- During suspension, company will not be able to create, submit HCS application(s) or amend application(s). Company is also not able to use any HCS modules, including HCS Application, Product Review and Advertising Materials modules.
- The suspended company can write an email to <u>HPB\_HCSadmin@hpb.gov.sg</u> to appeal for a second chance to complete the product review by 31 Oct.
- After appeal is approved, the company will regain access to the Product Review module only. Unless product review is completed, company will not be able to access the remaining HCS modules for submitting HCS application(s) or advertising materials.

If the suspended company fails to complete product review by 31 Oct:

- On 1 Nov, the following will occur:
  - Their approved applications will be rejected, and their License Agreement will terminate. Their HCS programme status will also change from *Active* to *Enrolled*.
  - Their suspension will be lifted, the company will regain access to HCS modules and can submit new HCS application(s) for their product(s). Essentially, the company will have to restart the application process if they want to continue participating in the Healthier Choice Symbol (HCS) Programme and keep HCS on their product(s).

#### Which application(s) will show on Product Review Module?

Only approved application(s) will be populated in the HCS list for product review. Approved application(s) includes revised artwork (packaging already approved but resubmitted for approval due to change in artwork (e.g. design)).



# Summary of Product Review Flow

# **Product Review Exercise**

# Login using CorpPass

Please go to <u>https://healthier-choice.hpb.gov.sg</u> and login using CorpPass.

• If you have already completed your first-time login, you will be directed to the "Manage Applications" page. If you have not done your first-time login, please refer to the User Manual (Onboarding).



## Locating the Product Review Module

1. Please click on *Application*, then *Manage Product Review*.

A Singapore Gover	rnment Agency Website		
Health Promotion Board	Application Re	sources Administration	HCS
PLICATION / MAN	Manage HCS Application		Last login: 27-May-20 Welcome, M Y
Manage	Manage Advertising Materi	ls	
Manage	Manage Product Review		T ADD NEW APPLICATION
Application	Product Review History	Product Name	O SEADCH
Application	womber	11000cElvane	
ADVANCES	SEARCH 👻		
(Total Results	s: 16)		Show 10 🗸 per page < < 1 2 > >>

- 2. You will arrive at one of the following landing pages:
  - a. When product review is **not** in season, you will see the following. You will be notified via email when Product Review starts.



b. When company is not selected for product review this year, you will see the following.

A Singapore Go	vernment Agency Website			
Reath	Application	Resources	Administration	
APPLICATION / MA	NAGE PRODUCT REVIEW			
Manage Product review in Your company is GO TO MA	Product Re s conducted every July fr not required to conduct	eview or companies who hav Product Review this y	ve a valid Licence Agreement with HPB. year.	

c. When product review no longer required due to changes in company's license agreement and/or application status, you will see the following. The company is no longer required to do product review this year.

A Singapore Go	vernment Agency Website		
Beatth	Application	Resources	Administration
APPLICATION / MA	NAGE PRODUCT REVIEW		
Manage	Product Re	eview	
Product review i	s conducted every July f	or companies who hav	e a valid Licence Agreement with HPB.
There are change	es to your company's Lice	ence Agreement and a	pplication status. Product review will no longer be required.
GO TO MA	ANAGE APPLICAT	IONS	

 d. When the company is selected for product review and product review starts, you will see the following. Please proceed with the product review by referring to the steps in <u>Product</u> <u>Review Period: 1 Jul – 31 Aug</u>. Please complete product review by 31 Aug.

ION / MANAGE PRODUCT RE	EVIEW				Last login: 28-May-20	Welcome, M
nage Product	Review 202	0				
uct Review has not been subr	mitted to HPB. Failure to cor	nplete the Product Review by :	31 August will result in HCS program	nme suspension.		
Application Number	Brar	nd Name	Product Name		Q SEA	ARCH
		SELECT PACKAGE	ES TO DISCONTINUE			
otal Applications: 5   Total	Packages: 8)					
otal Applications: 5   Total	Packages: 8)					
otal Applications: 5   Total	Packages: 8)	BRAND NAME	PRODUCT NAME	DISCONTINUE		
Total Applications: 5   Total         APPLICATION STATUS         COMPLETED	Packages: 8) APPLICATION NUMBER HC5200063	BRAND NAME	PRODUCT NAME			
Total Applications: 5   Total       APPLICATION STATUS       COMPLETED       PACKAGE STATUS	Packages: 8) APPLICATION NUMBER HCS200063 PACKAGE INFO	BRAND NAME m PACKAGE DESCRIPTION	PRODUCT NAME  YY  PACKAGE APPROVAL DATE		▲ 1P	ACKAGES
Total Applications: 5   Total       APPLICATION STATUS       COMPLETED       PACKAGE STATUS       Approved	Packages: 8) APPLICATION NUMBER HCS200063 PACKAGE INFO 1X600ml	BRAND NAME m PACKAGE DESCRIPTION Shhs	PRODUCT NAME YY PACKAGE APPROVAL DATE 27-Apr-20		▲ 1P	ACKAGES
COMPLETED PACKAGE STATUS Approved RE-OPEN	Packages: 8) APPLICATION NUMBER HCS200063 PACKAGE INFO 1X600ml HCS200010	BRAND NAME m PACKAGE DESCRIPTION Shhs Friso Gold	PRODUCT NAME YY PACKAGE APPROVAL DATE 27-Apr-20 Stage 3 Growing-Up Formula		▲ 1R	ACKAGES
APPLICATION STATUS APPLICATION STATUS COMPLETED PACKAGE STATUS RE-OPEN PACKAGE STATUS	Packages: 8) APPLICATION NUMBER HCS200063 PACKAGE INFO HCS200010 PACKAGE INFO	BRAND NAME       m       PACKAGE DESCRIPTION       Shhs       Friso Gold       PACKAGE DESCRIPTION	PRODUCT NAME YY PACKAGE APPROVAL DATE 27-Apr-20 Stage 3 Growing-Up Formula PACKAGE APPROVAL DATE		▲ 1 <i>R</i> ▲ 1 <i>R</i>	ACKAGES

# Product Review Period: 1 Jul – 31 Aug

Please complete the product review by 31 Aug. Companies that did not complete the product review by **31 Aug** will result in the company's HCS programme status changed from *Active* to *Suspended* on **1 Sep**.

To complete the product review, please remember to select product(s) that you **DO NOT** want to continue with HCS, to do the declaration and to click "Confirm" at the end.

Here are the steps to complete the product review. When product review starts, you will see the landing page below when you enter Product Review Module.

- You arrive at the Selection page of the Product Review module. At this page, please determine which product(s) within the populated HCS product review list you wish to keep HCS or discontinue HCS. Please select the product(s) that you **DO NOT** want.
  - a. You may use the search function or sort by column heading to find application/package(s).

APPLICATION / MANAGE PRODUCT R	EVIEW				Last login: 28-May-20 Welcome, M YY
Manage Product	t Review 20	020	Search Function		
Product Review has not been sub	omitted to HPB. Failure t	to complete the Product Review I	by 31 August will result in HCS program	nme suspension.	
Application Number		Brand Name	Product Name		Q search
Click on a colum	n heading to	SORT SELECT PACKA	GES TO DISCONTINUE		
(Total Applications: 5, Tota	Packages: <del>0)</del>		<b>→</b>		
APPLICATION STATUS	APPLICATION NUM	BER BRAND NAME	PRODUCT NAME	DISCONTINUE	
COMPLETED	HC5200063	m	уу		
PACKAGE STATUS	PACKAGE INFO	PACKAGE DESCRIPTION	PACKAGE APPROVAL DATE		▲ 1 PACKAGES
Approved	1X600ml	Shhs	27-Apr-20		
RE-OPEN	HCS200010	Friso Gold	Stage 3 Growing-Up Formula		
PACKAGE STATUS	PACKAGE INFO	PACKAGE DESCRIPTION	PACKAGE APPROVAL DATE		▲ 1 PACKAGES
Revise	100g	123	21-Apr-20		

b. Select only the application/package(s) you intend to discontinue HCS.

SELECT PACKAGES TO DISCONTINUE								
Total Applications: 5   Total	Packages: 8)							
APPLICATION STATUS	APPLICATION NUMBER	BRAND NAME	PRODUCT NAME	DISCONTINUE				
COMPLETED	HCS200063	m	YY					
PACKAGE STATUS	PACKAGE INFO	PACKAGE DESCRIPTION	PACKAGE APPROVAL DATE		a 1 PACKAGES			
Approved	1X600ml	Shhs	27-Apr-20	🗹 Reason	Select reason			
RE-OPEN	HCS200010	Friso Gold	Stage 3 Growing-Up Formula					
PACKAGE STATUS	PACKAGE INFO	PACKAGE DESCRIPTION	PACKAGE APPROVAL DATE		▲ 1 PACKAGES			
Revise	100g	123	21-Apr-20					
COMPLETED	HCS200068	m	Prolly Brolly					
PACKAGE STATUS	PACKAGE INFO	PACKAGE DESCRIPTION	PACKAGE APPROVAL DATE		▲ 1 PACKAGES			
Approved	0.5		27-Apr-20					

c. For every item you select to discontinue, a dropdown box to select reason for discontinue appears. Select the reason for each item. If you select "Others", please specify the reason.

Reason:	belect reason 🔹
	PR: Product is discontinued for sales in the market
	PR: Product to cease carrying HCS due to change in company business direction
	PR: Revised Guidelines: Product no longer meets HCS nutrient guidelines
	PR: Revised Guidelines: Product has to be reclassified to new category
	PR: Others (please specify)

- d. What happens when application or package status changes during the product review exercise?
  - if application or package status changes (e.g. to rejected/discontinued/closed due to various reasons), leading to a total of zero approved applications under the company's License Agreement, the License Agreement will terminate. Therefore, the company will see the following message on the *Manage Product Review* page
     Product review is no longer required. The company will also be notified by email that the company no longer needs to do product review.

A Singapore Gove	Application	Resources	Administration
APPLICATION / MAN	AGE PRODUCT REVIEW		
Manage	Product Re	eview	
Product review is c	conducted every July f	or companies who hav	e a valid Licence Agreement with HPB.
There are changes	to your company's Lic	ence Agreement and a	application status. Product review will no longer be required.

- ii. <u>if application or package status changes (e.g. to rejected/discontinued/closed)</u> <u>but company still has at least one approved packaged under the License</u> <u>Agreement, the License Agreement will remain valid.</u> The status of the affected application/package(s) will be updated accordingly in the Selection page of Product Review Module.
  - You do not need to select these application/package(s) for discontinuation as it is already rejected/discontinued/closed.
  - But if you do select these rejected/discontinued/closed package(s) for discontinuation, note that the status will not change but you are able to select the reason for discontinuation.

SELECT PACKAGES TO DISCONTINUE								
OPEN	HCS191765	Coca Cola	Heaven & Earth					
PACKAGE STATUS 💌	PACKAGE INFO 💌	PACKAGE DESCRIPTION	PACKAGE APPROVAL DATE		2 PACKAGES			
Rejected	1 x 500ml	PET bottles in carton	12-Mar-19					
Approved	1 x 500ml	PET bottles in carton	12-Mar-19					

e. To save and continue with Product Review another time, click "Save" at the bottom of the page.

Product Review has not been submitted to HPB. Failure to complete the H	Product Review by 31 August will result in HCS programme suspension.	
	SA	VE SUBMIT

f. To proceed and submit, click "Submit" at the bottom of the page.

Product Review has not be	en submitted to HPB.	. Failure to comple	te the Proc	duct Review by 31.	August w	ill result in HCS pr	ogramme	e suspension.		
								SAVE		SUBMIT
The	following	pop-up	will	appear.	То	confirm	to	proceed,	click	"Confirm".

Are you su	re you want to	submit produc <mark>t</mark> re	view?	
Please p	roceed to next	page to complete	the	
	declara	ation.		
C	ONFIRM	CANCEL		

2. You will arrive at the Product Review Summary Page, where you need to do the declaration for the Product Review module. Product review is not complete until the declaration boxes are checked and the "Confirm" button is clicked at the end.

	RODUCT REVIEW			Last login: 28-May-20 Welcome, M
lanage Pro	oduct Review 2020	)		
Product Review has no	ot been submitted to HPB. Please check th	he declaration boxes and select 'Confir	m' below to complete the Product F	leview.
		PRODUCT REVIEW SU	MMARY	
UEN	COMPANY NAME	PROGRAMME STATUS	PRODUCT REVIEW STATUS	REVIEW COMPLETED DATE
198102460H	UPUZTHSSSZUSZSUUSZ YZXH	ACTIVE		-
No. of packages s	elected for PR	No. of packages selected to be di 3	scontinued No. of pa	ackages selected not to be discontinued
No. of application	ns selected for PR			
5				
		PRODUCT REVIEW SUMMARY -	PACKAGE DETAILS	
		PRODUCT REVIEW SUMMARY -	PACKAGE DETAILS	
		PRODUCT REVIEW SUMMARY - PRODUCT REVIEW DEC	PACKAGE DETAILS	
We have conducted	d the Product Review and hereby declar	PRODUCT REVIEW SUMMARY - PRODUCT REVIEW Dec	PACKAGE DETAILS	
We have conducted	d the Product Review and hereby declar 2 has been no change in the contents of f	PRODUCT REVIEW SUMMARY - PRODUCT REVIEW Dec re that: the Product.	PACKAGE DETAILS	
We have conducted (a) there (b) the Pr	d the Product Review and hereby declar e has been no change in the contents of f roduct comply with the <u>Healthier Choic</u>	PRODUCT REVIEW SUMMARY - PRODUCT REVIEW Dec re that: the Product. :e Symbol Nutrient Guidelines.	PACKAGE DETAILS	
We have conducted (a) there (b) the Pr	d the Product Review and hereby declar thas been no change in the contents of i roduct comply with the <u>Healthier Choic</u>	PRODUCT REVIEW SUMMARY - PRODUCT REVIEW DEC re that: the Product. :e Symbol Nutrient Guidelines.	PACKAGE DETAILS	
We have conducted (a) there (b) the Pr roduct Review has no	d the Product Review and hereby declar e has been no change in the contents of f roduct comply with the <u>Healthier Choic</u> ot been submitted to HPB. Please check	PRODUCT REVIEW SUMMARY - PRODUCT REVIEW DEC re that: the Product. :e Symbol Nutrient Guidelines. : the declaration boxes and select 'Su	PACKAGE DETAILS	uct Review.

a. Check that the package(s) selected to be discontinued and not to be discontinued in the *Product Review Summary - Package Details* are correct.

		PRODUCT REVIEW SU	MMARY - PACKAGE DETAILS	
		Packages selecte	ed to be discontinued	
APPLICATION STATUS	APPLICATION NUMBER	BRAND NAME	PRODUCT NAME	DISCONTINUATION REASON
COMPLETED	HCS200063	m	уу	
PACKAGE STATUS	PACKAGE INFO	PACKAGE DESCRIPTION	PACKAGE APPROVAL DATE	▲ 1 PACKAGES
Approved	1X600ml	Shhs	27-Apr-20	PR: Product is discontinued for sales in the market
RE-OPEN	HCS200067	m	уу	
PACKAGE STATUS	PACKAGE INFO	PACKAGE DESCRIPTION	PACKAGE APPROVAL DATE	▲ 2 PACKAGES
Amended	70g		27-Apr-20	PR: Product to cease carrying HCS due to change in company business direction
Final Review	7g		27-Apr-20	PR: Revised Guidelines: Product no longer meets HCS nutrient guidelines
		Packages not selec	ted to be discontinued	
APPLICATION STATUS	APPLICATION NUMBER	Packages not select	red to be discontinued	
APPLICATION STATUS	APPLICATION NUMBER	Packages not select BRAND NAME Friso Gold	PRODUCT NAME Stage 3 Growing-Up Formula	
APPLICATION STATUS	APPLICATION NUMBER HCS200010 PACKAGE INFO	Packages not select BRAND NAME Friso Gold PACKAGE DESCRIPTION	PRODUCT NAME Stage 3 Growing-Up Formula PACKAGE APPROVAL DATE	▲ 1 PACKAGES
APPLICATION STATUS RE-OPEN PACKAGE STATUS Revise	APPLICATION NUMBER HCS200010 PACKAGE INFO 100g	Packages not select BRAND NAME Friso Gold PACKAGE DESCRIPTION 123	PRODUCT NAME PRODUCT NAME Stage 3 Growing-Up Formula PACKAGE APPROVAL DATE 21-Apr-20	▲ 1 PACKAGES
APPLICATION STATUS RE-OPEN PACKAGE STATUS Revise COMPLETED	APPLICATION NUMBER HCS200010 PACKAGE INFO 100g HCS200068	Packages not select BRAND NAME Friso Gold PACKAGE DESCRIPTION 123	PRODUCT NAME PRODUCT NAME Stage 3 Growing-Up Formula PACKAGE APPROVAL DATE 21-Apr-20 Prolly Brolly	▲ 1 PACKAGES
APPLICATION STATUS RE-OPEN PACKAGE STATUS Revise COMPLETED PACKAGE STATUS	APPLICATION NUMBER HCS200010 PACKAGE INFO 100g HCS200068 PACKAGE INFO	Packages not select BRAND NAME Friso Gold PACKAGE DESCRIPTION 123 m PACKAGE DESCRIPTION	PRODUCT NAME PRODUCT NAME Stage 3 Growing-Up Formula PACKAGE APPROVAL DATE 21-Apr-20 Prolly Brolly PACKAGE APPROVAL DATE	▲ 1 PACKAGES ▲ 1 PACKAGES
APPLICATION STATUS RE-OPEN PACKAGE STATUS Revise COMPLETED PACKAGE STATUS Approved	APPLICATION NUMBER HCS200010 PACKAGE INFO 100g HCS200068 PACKAGE INFO 9g	Packages not select BRAND NAME Friso Gold PACKAGE DESCRIPTION 123 m PACKAGE DESCRIPTION	PRODUCT NAME PRODUCT NAME Stage 3 Growing-Up Formula PACKAGE APPROVAL DATE 21-Apr-20 Prolly Brolly PACKAGE APPROVAL DATE 27-Apr-20	▲ 1 PACKAGES ▲ 1 PACKAGES
APPLICATION STATUS RE-OPEN PACKAGE STATUS Revise COMPLETED PACKAGE STATUS Approved RE-OPEN	APPLICATION NUMBER HCS200010 PACKAGE INFO 100g HCS200068 PACKAGE INFO 9g HCS200067	Packages not select BRAND NAME Friso Gold PACKAGE DESCRIPTION 123 m PACKAGE DESCRIPTION	PRODUCT NAME PRODUCT NAME Stage 3 Growing-Up Formula PACKAGE APPROVAL DATE 21-Apr-20 Prolly Brolly PACKAGE APPROVAL DATE 27-Apr-20 yy	▲ 1 PACKAGES ▲ 1 PACKAGES
APPLICATION STATUS RE-OPEN PACKAGE STATUS Revise COMPLETED PACKAGE STATUS Approved RE-OPEN PACKAGE STATUS	APPLICATION NUMBER HCS200010 PACKAGE INFO 100g HCS200068 PACKAGE INFO 9g HCS200067 HCS200067	Packages not select BRAND NAME Friso Gold PACKAGE DESCRIPTION 123 m PACKAGE DESCRIPTION m PACKAGE DESCRIPTION	PRODUCT NAME  PRODUCT NAME  Stage 3 Growing-Up Formula  PACKAGE APPROVAL DATE  PACKAGE APPROVAL DATE  Prolly Brolly  PACKAGE APPROVAL DATE  27-Apr-20  YY PACKAGE APPROVAL DATE	▲ 1 PACKAGES ▲ 1 PACKAGES
APPLICATION STATUS RE-OPEN PACKAGE STATUS COMPLETED PACKAGE STATUS Approved RE-OPEN PACKAGE STATUS Reasses	APPLICATION NUMBER HCS200010 PACKAGE INFO 100g HCS200068 PACKAGE INFO 9g HCS200067 HCS200067 PACKAGE INFO	Packages not select BRAND NAME Friso Gold PACKAGE DESCRIPTION 123 m PACKAGE DESCRIPTION m PACKAGE DESCRIPTION	PRODUCT NAME PRODUCT NAME Stage 3 Growing-Up Formula ACKAGE APPROVAL DATE 21-Apr-20 Proliy Broliy PACKAGE APPROVAL DATE 27-Apr-20 yy PACKAGE APPROVAL DATE 27-Apr-20	▲ 1 PACKAGES ▲ 1 PACKAGES ▲ 2 PACKAGES
APPLICATION STATUS RE-OPEN PACKAGE STATUS COMPLETED PACKAGE STATUS Approved RE-OPEN PACKAGE STATUS COMPLETED PACKAGE STATUS PACKAGE STATUS COMPLETED PACKAGE STATUS PACKAGE STATUS COMPLETED PACKAGE STATUS PACKAGE ST	APPLICATION NUMBER           HCS200010           PACKAGE INFO           100g           HCS200068           HCS200067           PACKAGE INFO           9g           HCS200067           PACKAGE INFO           1kg           1g	Packages not select BRAND NAME Friso Gold PACKAGE DESCRIPTION 123 m PACKAGE DESCRIPTION m PACKAGE DESCRIPTION M	PRODUCT NAME PRODUCT NAME Stage 3 Growing-Up Formula PACKAGE APPROVAL DATE 21-Apr-20 Prolly Brolly PACKAGE APPROVAL DATE 27-Apr-20 YY PACKAGE APPROVAL DATE 27-Apr-20 27-Apr-20	▲ 1 PACKAGES ▲ 1 PACKAGES ▲ 2 PACKAGES
APPLICATION STATUS RE-OPEN PACKAGE STATUS Revise COMPLETED PACKAGE STATUS RAPProved RE-OPEN PACKAGE STATUS COMPLETED COMPLETED	APPLICATION NUMBER HCS200010 PACKAGE INFO 100g HCS200068 PACKAGE INFO 9g HCS200067 HCS200067 1kg 1g	Packages not select BRAND NAME Friso Gold PACKAGE DESCRIPTION 123 m PACKAGE DESCRIPTION PACKAGE DESCRIPTION m PACKAGE DESCRIPTION abc	PRODUCT NAME PRODUCT NAME Stage 3 Growing-Up Formula August 21-Apr-20 Prolly Brolly PacKAGE APPROVAL DATE PACKAGE APPROVAL DATE 77-Apr-20 YY PACKAGE APPROVAL DATE 27-Apr-20 27-	▲ 1 PACKAGES ↓ 1 PACKAGES ↓ 2 PACKAGES
APPLICATION STATUS  RE-OPEN PACKAGE STATUS COMPLETED PACKAGE STATUS Reasses To Amend COMPLETED PACKAGE STATUS	APPLICATION NUMBER HCS200010 PACKAGE INFO 100g HCS200068 PACKAGE INFO 9g HCS200067 PACKAGE INFO 1kg 1g 1g HCS200065	Packages not select BRAND NAME Friso Gold PACKAGE DESCRIPTION 123 m PACKAGE DESCRIPTION m PACKAGE DESCRIPTION abc Brandy Bundy PACKAGE DESCRIPTION	PRODUCT NAME PRODUCT NAME Stage 3 Growing-Up Formula PACKAGE APPROVAL DATE 21-Apr-20 Prolly Brolly PACKAGE APPROVAL DATE 27-Apr-20 YY PACKAGE APPROVAL DATE 27-Apr-20 Z7-Apr-20 Friso Frisa PACKAGE APPROVAL DATE	▲ 1PACKAGES ▲ 1PACKAGES ▲ 2PACKAGES

b. If you need to make changes to the list of packages selected (or not selected) to be discontinued, click on "Cancel" at the bottom of the page to return to the Selection page of the Product Review module.

	PRODUCT REVIEW DECLARATION
We ha	ave conducted the Product Review and hereby declare that:
	(a) there has been no change in the contents of the Product.
	(b) the Product comply with the Healthier Choice Symbol Nutrient Guidelines.
Product R	Veview has not been submitted to HPB. Please check the declaration boxes and select 'Confirm' below to complete the Product Review.
	CANCEL

The following pop-up will appear. To cancel and edit the selection for discontinue, please click "Confirm".

Are you	i sure you wa	nt to cano	cel subm	ission?
-				
	CONFIRM	CA	NCFL	
	and the second			

Subsequently, you will return to the Selection page of the Product Review module. Please amend the selection for package(s) to discontinue.

TION / MANAGE PRODUCT R	EVIEW				Last login: 28-May-20	Welcome, N
nage Product	Review 2020	)				
duct Review has not been sub	mitted to HPB. Failure to com	plete the Product Review by S	31 August will result in HCS program	nme suspension.		
Application Number	Bran	d Name	Product Name		Q SEA	ARCH
		SELECT PACKAGE	ES TO DISCONTINUE			
	Decksoner (0)	SELECT PACKAGE	ES TO DISCONTINUE			
(Total Applications: 5   Total	Packages: 8)	SELECT PACKAGE	ES TO DISCONTINUE			
(Total Applications: 5   Total	Packages: 8) APPLICATION NUMBER	SELECT PACKAGE	PRODUCT NAME	DISCONTINUE		
(Total Applications: 5   Total APPLICATION STATUS A COMPLETED	Packages: 8) APPLICATION NUMBER HCS200063	SELECT PACKAGE	PRODUCT NAME YY			
(Total Applications: 5   Total APPLICATION STATUS COMPLETED PACKAGE STATUS	Packages: 8) APPLICATION NUMBER HC5200063 PACKAGE INFO	SELECT PACKAGE BRAND NAME m PACKAGE DESCRIPTION	PRODUCT NAME  YY  PACKAGE APPROVAL DATE		▲ 1F	MACKAGES
(Total Applications: 5   Total APPLICATION STATUS COMPLETED PACKAGE STATUS Approved	Packages: 8) APPLICATION NUMBER HCS200063 PACKAGE INFO 1X600ml	BRAND NAME m PACKAGE DESCRIPTION Shhs	PRODUCT NAME YY PACKAGE APPROVAL DATE 27-Apr-20		▲ 1P	ACKAGES
(Total Applications: 5   Total APPLICATION STATUS A COMPLETED PACKAGE STATUS Approved RE-OPEN	Packages: 0) APPLICATION NUMBER HCS200063 PACKAGE INFO 1X600ml HCS200010	BRAND NAME m PACKAGE DESCRIPTION Shhs Friso Gold	PRODUCT NAME  YY PACKAGE APPROVAL DATE 27-Apr-20 Stage 3 Growing-Up Formula		▲ 1F	MCKAGES
(Total Applications: 5   Total APPLICATION STATUS COMPLETED PACKAGE STATUS Approved RE-OPEN PACKAGE STATUS	Packages: 0) APPLICATION NUMBER HCS200063 PACKAGE INFO HCS200010 PACKAGE INFO	BRAND NAME  M PACKAGE DESCRIPTION  Friso Gold  PACKAGE DESCRIPTION	PRODUCT NAME  YY PACKAGE APPROVAL DATE 27-Apr-20 Stage 3 Growing-Up Formula PACKAGE APPROVAL DATE		▲ 1F ▲ 17	ACKAGES

c. If the package(s) selected to be discontinued in the product review are correct, please go to the bottom of the Product Review Summary and check the two declaration boxes in the Product Review Declaration section. Then, click "Confirm" to complete the Product Review.

PRODUCT REVIEW DECLARATION	
We have conducted the Product Review and hereby declare that:         (a)       there has been no change in the contents of the Product.         (b)       the Product comply with the <u>Healthier Choice Symbol Nutrient Guidelines</u> .	
Product Review has not been submitted to HPB. Please check the declaration boxes and select 'Submit' below to complete t	he Product Review.
	CANCEL

The following pop-up will appear. To complete product review, please click "Confirm".

Aroua		t to confirm product roviou?
Ale yu	u sui e you wan	t to commin product review:
-		
	1000	
	CONFIRM	CANCEL

3. Product Review is completed and submitted. You will arrive at the following page which will show the submitted summary of the packages selected for discontinuation (invalid packages) and packages not selected for discontinuation (valid packages) and the declaration you have made. This page will be available for viewing in *Manage Product Review* until the end of the product review exercise (31 Oct), after which you can find it in *Product Review History* from 1 Nov.

TION / MANAGE PRODUC	TREVIEW			Last login: 28-May-20 Welc
oduct Reviev	w Summary 20	020		
	-		EVIEW SI IMMADY	
		PRODUCT RI		
UEN C	OMPANY NAME	PROGRAMME S	TATUS PRODUCT REVIEW	STATUS REVIEW COMPLETED DATE
198102460H U	IPUZTHSSSZUSZSUUSZ YZXI	H ACTIVE	COMPLETED	28-May-20
lo of applications selec	ted for PR 5	No. of invalid nackages	3	
to. of applications selec		No. of invalid packages	0	
No. of packages selected	I for PR 8	No. of valid packages	5	
		Valid	Packages	
APPLICATION STATUS	APPLICATION NUMBER	BRAND NAME	PRODUCT NAME	
RE-OPEN	HCS200010	Friso Gold	Stage 3 Growing-Up Formula	
PACKAGE STATUS	PACKAGE INFO	PACKAGE DESCRIPTION	PACKAGE APPROVAL DATE	▲ 1 PACKAG
Revise	100g	123	21-Apr-20	
COMPLETED	HCS200068	m	Prolly Brolly	
PACKAGE STATUS	PACKAGE INFO	PACKAGE DESCRIPTION	PACKAGE APPROVAL DATE	▲ 1 PACKAGI
Approved	9g		27-Apr-20	
RE-OPEN	HCS200067	m	уу	
PACKAGE STATUS	PACKAGE INFO	PACKAGE DESCRIPTION	PACKAGE APPROVAL DATE	▲ 2 PACKAG
Reassess	1kg		27-Apr-20	
To Amend	1g	abc	27-Apr-20	
COMPLETED	HCS200065	Brandy Bundy	Friso Frisa	
PACKAGE STATUS	PACKAGE INFO	PACKAGE DESCRIPTION	PACKAGE APPROVAL DATE	▲ 1 PACKAG
Approved	100g		27-Apr-20	
		Invalio	Packages	
APPLICATION STATUS	APPLICATION NUMBER	BRAND NAME	PRODUCT NAME	DISCONTINUATION REASON
CLOSED	HCS200063	m	уу	
PACKAGE STATUS	PACKAGE INFO	PACKAGE DESCRIPTION	PACKAGE APPROVAL DATE	▲ 1 PACKAGI
Discontinued	1X600ml	Shhs	27-Apr-20	PR: Product is discontinued for sales in the market
RE-OPEN	HCS200067	m	уу	
PACKAGE STATUS	PACKAGE INFO	PACKAGE DESCRIPTION	PACKAGE APPROVAL DATE	▲ 2 PACKAGI
Discontinued	70g		27-Apr-20	PR: Product to cease carrying HCS due to chang in company business direction
Discontinued	7g		27-Apr-20	PR: Revised Guidelines: Product no longer meet

#### PRODUCT REVIEW DECLARATION

We have conducted the Product Review and hereby declare that:

- (a) there has been no change in the contents of the Product.
- (b) the Product comply with the <u>Healthier Choice Symbol Nutrient Guidelines.</u>

#### Product Review has been completed & submitted:

28-May-20, 13:38:32 PM by M YY (Authorised Representative)

- a. Note that the company programme status, product review status and application/package status shown on the page were captured when product review was submitted.
- b. The discontinued packages and the respective discontinuation reason(s) submitted in the product review can be viewed in the *Product Review Summary* page, under Invalid Packages.

		Invalid	Packages	
APPLICATION STATUS	APPLICATION NUMBER	BRAND NAME	PRODUCT NAME	DISCONTINUATION REASON
CLOSED	HCS200063	m	уу	
PACKAGE STATUS	PACKAGE INFO	PACKAGE DESCRIPTION	PACKAGE APPROVAL DATE	▲ 1 PACKAGES
Discontinued	1X600ml	Shhs	27-Apr-20	PR: Product is discontinued for sales in the market
RE-OPEN	HCS200067	m	уу	
PACKAGE STATUS	PACKAGE INFO	PACKAGE DESCRIPTION	PACKAGE APPROVAL DATE	▲ 2 PACKAGES
Discontinued	70g		27-Apr-20	PR: Product to cease carrying HCS due to change in company business direction
Discontinued	7g		27-Apr-20	PR: Revised Guidelines: Product no longer meets HCS nutrient guidelines

c. Information on the date and time the product review was submitted and who it was submitted by can be located at the bottom left corner of the page.

			PRODUC	T REVIEW DEC	CLARATION					
We have conduct (a) th (b) the	ted the Product Review a ere has been no change ir Product comply with the	and hereby declare t In the contents of the P <u>Healthier Choice S</u>	that: e Product. Symbol Nutrient Gr	<u>uidelines</u> .						
Product Review has be 28-May-20, 13:38:32 F	een completed & submitte PM by M YY (Authorised R	ed: Representative)								
								Contact	Feedback	FA
eport Vulnerability	Privacy Statement	Terms of Use	Rate Service	Sitemap		© 2019 Gov	ernment of Singa	pore. Last Up	pdated 17 Feb	2019

- 4. The package(s) discontinued in product review exercise will be reflected in the system. You can find the discontinuation reason(s) for the package(s) that was/were discontinued due to product review via *Product Packaging Artwork* section in the respective application page(s).
  - a. At the Manage Applications page, click on the application number of the application with discontinued package(s).

nage Application	S			(	+ ADD NEW APPLICA
15	Product Name				Q SEARCH
ADVANCE SEARCH V					
ADVANCE SEARCH	: 1) APPLICATION NUMBER	BRAND NAME	PRODUCT NAME	SUBMISSION DATE	ASSIGNED TO
ADVANCE SEARCH   This is a filtered result (Total Results APPLICATION STATUS CLOSED	:: 1) APPLICATION NUMBER HCS200015	BRAND NAME Violet	PRODUCT NAME P002	SUBMISSION DATE	ASSIGNED TO tester 02
ADVANCE SEARCH	:: 1) APPLICATION NUMBER HCS200015 PACKAGE INFO	BRAND NAME Violet	PRODUCT NAME P002 LAST MODIFIED:	SUBMISSION DATE 06-Apr-20	ASSIGNED TO tester 02 2/2 packages

b. You will arrive at the following application page. Click on the "Packaging Artwork" tab.

A Singapore Government A	Agency Website					
Health Promotion Board Ap	plication	Resources			<b>P</b> .	-
APPLICATION / MANAGE AP	plications / HC	S200015-VIOLET			Last login: 05-Jun-20 Welcome, Co	Cc
HCS200015	- Violet	- P002		VIEW	V ALL HISTORY VIEW ALL COMMENTS	
APPLICATION STAT	US S	UBMISSION DATE	LAST MODIFIED DATE	APPLICATION TYPE	APPLICATION RELATIONSHIP	
CLOSED		06-Apr-20	04-Jun-20	New		
Reason for Close	ure: Application	closed because all p	ackages has been discontinued, wit	hdrawn or rejected		
PRODUCT INFOR	MATION	NUTRIENT	VALUES PACKAGING	3 ARTWORK	HCS PRODUCT LISTING	

c. In the *Product Packaging Artwork* section, look for the discontinued package size and click on the arrow to expand the row.

PRC	DUCT INFORM	IATION	S	NUTRIENT VALUES	PACKAGI	NG ARTWORK	HC	CS PRODUCT LI	ISTING	
Uplo	oad Product <mark>Pack</mark>	aging Artwoi	rk							
Plea	ise upload the pro	duct packagi	ngartwork	with the HCS logo.						
lfth	ere is more than o	one artwork fo	or each pacl	kage size (e.g. front and back), p	lease combine the	e artworks into o	ne PDF or ZIP file b	efore uploading.		
Only	y one file submissi	ion is allowed	l for each pa	eckage size (file size limit 10 MB)	)					
+	ADD NEW PAC	KAGE SIZE	)							
+	ADD NEW PAC	KAGE SIZE	)	PRODU	JCT PACKAGIN	G ARTWORK				
+	ADD NEW PAC	Package size	Packagin descript	PRODU ng Status 🔺	JCT PACKAGIN Submission Date	G ARTWORK Approval Date	Last Modified Date	Listed date	Actions	
+	ADD NEW PAC	Package size	Packagin descript	PRODU ng Status A Discontinued	JCT PACKAGIN Submission Date 06-Apr-20	G ARTWORK Approval Date 06-Apr-20	Last Modified Date 04-Jun-20	Listed date 08-May- 20	Actions	

d. The reason for discontinuation will be shown. PR indicates that the product was discontinued by the company in the Manage Product Review page.

			PRODU	JCT PACKAGIN	G ARTWORK				
Single/bulk	Package size	Packaging description	Status 🔺	Submission Date	Approval Date	Last Modified Date	Listed date	Actions	
Bulk	1X2g		Discontinued	06-Apr-20	06-Apr-20	04-Jun-20	08-May- 20	Select	
		Artwork Files				НРВ С	omments		
File 10.pc	lf AP	PROVED 06-Apr-20	) (21.9 KB)		cmt.pdf	06-Apr-	20 (8.8 KB)		
Single	1kg		Discontinued	06-Apr-20	06-Apr-20	04-Jun-20	08-Apr- 20	Select	
		Artwork Files							
	Single/bulk Bulk File 10.pc Reason for E Single	Single/bulk Size Bulk 1X2g File 10.pdf AP Reason for Discontinuat Single 1kg	Single/bulk Package Packaging description Bulk 1X2g Artwork Files File 10.pdf APPROVED 06-Apr-20 Reason for Discontinuation: PR: Product is Single 1kg	Single/bulk Package Packaging Status  Bulk 1X2g Discontinued  CArtwork Files  File 10.pdf APPROVED 06-Apr-20 (21.9 KB)  Reason for Discontinuation: PR: Product is discontinued for sa Single 1kg Discontinued	Single/bulk     Package size     Packaging description     Status     Submission Date       Bulk     1X2g     Discontinued     06-Apr-20       Artwork Files       File 10.pdf     APPROVED 06-Apr-20 (21.9 KB)       Reason for Discontinuation: PR: Product is discontinued for sales in the market       Single     1kg     Discontinued     06-Apr-20	Single/bulk     Package size     Packaging description     Status     Submission Date     Approval Date       Bulk     1X2g     Discontinued     06-Apr-20     06-Apr-20       Artwork Files       File 10.pdf     APPROVED 06-Apr-20 (21.9 KB)     cmt.pdf       Reason for Discontinuation: PR: Product is discontinued for sales in the market       Single     1kg     Discontinued     06-Apr-20	Single/bulk       Package size       Package description       Status       Submission Date       Approval Date       Last Modified Date         Bulk       1X2g       Discontinued       06-Apr-20       06-Apr-20       04-Jun-20         HPB C         File 10.pdf       APPROVED       06-Apr-20       (21.9 KB)       cmt.pdf       06-Apr-         Reason for Discontinuation: PR: Product is discontinued for sales in the market         Single       1kg       Discontinued       06-Apr-20       06-Apr-20       04-Jun-20	Single/bulk Package size Packaging description Status Submission Date Approval Date Last Modified Date Listed date   Bulk 1X2g Discontinued 06-Apr-20 06-Apr-20 04-Jun-20 08-May- 20   HPB Comments   File 10.pdf APPROVED 06-Apr-20 (21.9 KB) cmt.pdf 06-Apr-20 (8.8 KB)   Reason for Discontinuation: PR: Product is discontinued for sales in the market   Single 1kg Discontinued 06-Apr-20 06-Apr-20 04-Jun-20 08-Apr-20	Single/bulk       Package size       Package description       Status       Submission Date       Approval Date       Last Modified Date       Listed date       Actions         Bulk       1X2g       Discontinued       06-Apr-20       06-Apr-20       04-Jun-20       08-May- 20       Select         Keason for Discontinuation:       PR: Product is discontinued for sales in the market       cmt.pdf       06-Apr-20       08-May- 20       Select

# Suspension/Appeal Period: 1 Sep - 31 Oct

1. On 1 Sep, companies that did not complete product review by 31 Aug will have their HCS programme status changed to *Suspended*. The suspended company will not be able to submit or amend HCS application(s). The suspended company will also not be able to use any HCS modules including HCS Application, Product Review and Advertising Materials modules. You will see the following after you log into HCS programme account:



- Email notifications will be sent to the suspended companies to inform them of the suspension and to remind them to email <u>HPB\_HCSadmin@hpb.gov.sg</u> within the Appeal Period (1 Sep – 31 Oct) to appeal for a second chance to complete product review.
- 3. After the appeal is approved, the company will regain access to the Product Review module but the other modules (e.g. Application module and Advertising Materials module) will remain suspended until product review is completed. Please complete product review by 31 Oct.

4. To complete the product review, please refer to the following steps:

A Singapore Gover	nment Agency Website		
Health Promotion Board	Application Resource	'S	
APPLICATION / MAN	Manage HCS Application		Last login: 28-May-20 Welcome, Cc Cc
Manage	Manage Advertising Materials		
Wanage	Manage Product Review		
Applicatio	Product Review History	Product Name	Q SEARCH
ADVANCE	SEARCH 🔻		

a. To locate the product review module, click on *Application*, then *Manage Product Review*.

- b. You arrive at the Selection page of the Product Review module. At this page, please determine which product(s) within the populated HCS product review list you wish to keep HCS or discontinue HCS. Please select the product(s) that you **DO NOT** want.
  - i. You may download your appeal email if needed. To download the appeal email, click on "Download Appeal Email" at the top right corner.
  - ii. You may use the search function or sort by column heading to find application/package(s).

A Singapore Government Agency	Website				
Health Promotion Applicat	ion Resources				= + +
APPLICATION / MANAGE PRODUC	TREVIEW				Last login: 28-May-20 Welcome, Cc Cc
Manage Produ	ct Review 202	:0	Search Function	ı	DOWNLOAD APPEAL EMAIL
Product Review has not been s	submitted to HPB. Failure to co	omplete the Product R	leview by 31 October will result in terr	mination of the Licence Agree	ment.
Application Number	Bra	and Name	Product	Name	Q SEARCH
Click on a colur	nn heading to s	ort select f	PACKAGES TO DISCONTINUE		
(Total Applications: 29   1	ot. Package 35)				
APPLICATION STATUS	APPLICATION NUMBER	BRAND NAME	PRODUCT NAME	DISCONTINUE	
OPEN	HCS200029	Violet	Day 1		
PACKAGE STATUS	PACKAGE INFO	PACKAGE DESC	RIPTION PACKAGE APPROVAL	DATE	▲ 1 PACKAGES
Approved	100g	Pet	22-Apr-20		

Total Applications: 20   Tota	al Packages: 35)					
APPLICATION STATUS	APPLICATION NUMBER	BRAND NAME	PRODUCT NAME	DISCONTINUE		
OPEN	HCS200029	Violet	Day 1			
PACKAGE STATUS	PACKAGE INFO	PACKAGE DESCRIPTION	PACKAGE APPROVAL DATE			▲ 1 PACKAGES
Approved	100g	Pet	22-Apr-20	Reason:	Select reason	Ŧ
RE-OPEN	HCS200091	Violet	P004			
PACKAGE STATUS	PACKAGE INFO	PACKAGE DESCRIPTION	PACKAGE APPROVAL DATE			▲ 2 PACKAGES
Approved	20kg	pett	11-May-20	🔽 Reason:	Select reason	Ŧ
Revise	10g	pett	11-May-20	Reason:	Select reason	•

# iii. Select only the application/package(s) you intend to discontinue HCS.

iv. For every item you select to discontinue, a dropdown box to select reason for discontinue appears. Select the reason for each item. If you select "Others", please specify the reason.

Reason:	belect reason 👻
	PR: Product is discontinued for sales in the market
	PR: Product to cease carrying HCS due to change in company business direction
	PR: Revised Guidelines: Product no longer meets HCS nutrient guidelines
	PR: Revised Guidelines: Product has to be reclassified to new category
	PR: Others (please specify)

- v. What happens when application or package status changes during the product review exercise?
  - if application or package status changes (e.g. to rejected), leading to a total of zero approved applications under the company's License Agreement, the License Agreement will terminate. Therefore, the company will see the following message on the *Manage Product Review* page - Product review is no longer required. The company will also be notified by email that the company no longer needs to do product review.

Breatty	Application	Resources	Administration
Bowd		Resources	Patiningarannan
PLICATION / MA	ANAGE PRODUCT REVIEW		
Manage	Product Re	eview	
roduct review i	is conducted every July f	or companies who hav	e a valid Licence Agreement with HPB.
Product review i There are chang	is conducted every July fi	or companies who hav ence Agreement and a	e a valid Licence Agreement with HPB.
Product review	is conducted every July fi	or companies who hav	e a valid Licence Agreement with HPB.

- <u>if application or package status changes (e.g. to rejected) but company still</u> <u>has at least one approved packaged under the License Agreement, the</u> <u>License Agreement will remain valid.</u> The status of the affected application/package(s) will be updated accordingly in the Selection page of Product Review module.
  - You do not need to select these application/package(s) for discontinuation as it is already rejected.
  - Note that if you do select these rejected package(s) for discontinuation, the status will not change but you are able to select the reason for discontinuation.
- vi. To save and continue with Product Review another time, click "Save" at the bottom of the page.

Product Review has not been submitted to HPB. Failure to complete the Product Review by 31 August will result in	n HCS programme suspension.	
	SAVE	SUBMIT

### vii. To proceed and submit, click "Submit" at the bottom of the page.

Prod	duct Review has not been submitted to HPB. Failure to complete the Product Review by 31 August will result in HCS programme suspension.	
	SAVE	SUBMIT



c. You will arrive at the Product Review Summary page of the Product Review module. Product review is not complete until the declaration boxes are checked and "confirm" button is clicked.

A Singapore Governme	nt Agency Website				
Bealth Promotion Board	Application F	Resources Administra	tion		
ICATION / MANAGE	PRODUCT REVIEW			Last logir	n: 28-May-20 Welcome, Cc Cc
lanage Pr	oduct Revi	ew 2020			
Product Review has r	not been submitted to H	IPB. Please check the declaration	boxes and select 'Confirm' below to con	plete the Product Review.	
		P	RODUCT REVIEW SUMMARY		
UEN	COMPANY NAME	PROGRAMME STATUS	PRODUCT REVIEW STATUS	REVIEW COMPLETED DATE	APPEAL EMAIL
11111111A	COLOR	APPEAL		28-May-20	Download
No. of packages	selected for PR	No. of pack 3	ages selected to be discontinued	No. of packages selected no 32	ot to be discontinued
No. of applicatio	ns selected for PR				
		PRODUCT	REVIEW SUMMARY - PACKAGE DE	TAILS	

i. Check that the package(s) selected to be discontinued and not to be discontinued in the *Product Review Summary - Package Details* are correct.

## Example of Product Review Summary - Package Details:

		Packages selecte	d to be discontinued	
APPLICATION STATUS	APPLICATION NUMBER	BRAND NAME	PRODUCT NAME	DISCONTINUATION REASON
COMPLETED	HCS200063	m	уу	
PACKAGE STATUS	PACKAGE INFO	PACKAGE DESCRIPTION	PACKAGE APPROVAL DATE	▲ 1 PACKAGES
Approved	1X600ml	Shhs	27-Apr-20	PR: Product is discontinued for sales in the market
RE-OPEN	HCS200067	m	уу	
PACKAGE STATUS	PACKAGE INFO	PACKAGE DESCRIPTION	PACKAGE APPROVAL DATE	▲ 2 PACKAGES
Amended	70g		27-Apr-20	PR: Product to cease carrying HCS due to change in company business direction
Final Review	7g		27-Apr-20	PR: Revised Guidelines: Product no longer meets HCS nutrient guidelines
		Packages not selec	ted to be discontinued	
		Packages not selec	ted to be discontinued	
APPLICATION STATUS	APPLICATION NUMBER	Packages not selec	ted to be discontinued	
APPLICATION STATUS	APPLICATION NUMBER	Packages not select BRAND NAME Friso Gold	PRODUCT NAME Stage 3 Growing-Up Formula	
APPLICATION STATUS RE-OPEN PACKAGE STATUS	APPLICATION NUMBER HCS200010 PACKAGE INFO	Packages not select BRAND NAME Friso Gold PACKAGE DESCRIPTION	PRODUCT NAME Stage 3 Growing-Up Formula PACKAGE APPROVAL DATE	▲ 1PACKAGES
APPLICATION STATUS RE-OPEN PACKAGE STATUS Revise	APPLICATION NUMBER HCS200010 PACKAGE INFO 100g	Packages not select BRAND NAME Friso Gold PACKAGE DESCRIPTION 123	PRODUCT NAME PRODUCT NAME Stage 3 Growing-Up Formula PACKAGE APPROVAL DATE 21-Apr-20	▲ 1 PACKAGES
APPLICATION STATUS RE-OPEN PACKAGE STATUS Revise COMPLETED	APPLICATION NUMBER HCS200010 PACKAGE INFO 100g HCS200068	Packages not select BRAND NAME Friso Gold PACKAGE DESCRIPTION 123	ted to be discontinued PRODUCT NAME Stage 3 Growing-Up Formula PACKAGE APPROVAL DATE 21-Apr-20	▲ 1 PACKAGES
APPLICATION STATUS RE-OPEN PACKAGE STATUS Revise COMPLETED PACKAGE STATUS	APPLICATION NUMBER HCS200010 PACKAGE INFO 100g HCS200068 PACKAGE INFO	Packages not select BRAND NAME Friso Gold PACKAGE DESCRIPTION 123 m PACKAGE DESCRIPTION	PRODUCT NAME PRODUCT NAME Stage 3 Growing-Up Formula PACKAGE APPROVAL DATE 21-Apr-20 Prolly Brolly PACKAGE APPROVAL DATE	▲ 1 PACKAGES ▲ 1 PACKAGES
APPLICATION STATUS RE-OPEN PACKAGE STATUS COMPLETED PACKAGE STATUS Approved	APPLICATION NUMBER HCS200010 PACKAGE INFO 100g HCS200068 PACKAGE INFO 9g	Packages not select BRAND NAME Friso Gold PACKAGE DESCRIPTION 123 m PACKAGE DESCRIPTION	PRODUCT NAME PRODUCT NAME Stage 3 Growing-Up Formula PACKAGE APPROVAL DATE 21-Apr-20 Prolly Brolly PACKAGE APPROVAL DATE 27-Apr-20	▲ 1 PACKAGES ▲ 1 PACKAGES
APPLICATION STATUS RE-OPEN PACKAGE STATUS Revise COMPLETED PACKAGE STATUS Approved RE-OPEN	APPLICATION NUMBER HCS200010 PACKAGE INFO 100g HCS200068 PACKAGE INFO 9g HCS200067	Packages not select BRAND NAME Friso Gold PACKAGE DESCRIPTION 123 m PACKAGE DESCRIPTION	PRODUCT NAME PRODUCT NAME Stage 3 Growing-Up Formula August 21-Apr-20 Prolly Brolly PACKAGE APPROVAL DATE 27-Apr-20 yy	▲ 1 PACKAGES ▲ 1 PACKAGES
APPLICATION STATUS RE-OPEN PACKAGE STATUS COMPLETED PACKAGE STATUS Approved RE-OPEN PACKAGE STATUS	APPLICATION NUMBER HCS200010 PACKAGE INFO 100g HCS200068 PACKAGE INFO 9g HCS200067 PACKAGE INFO	Packages not select BRAND NAME Friso Gold PACKAGE DESCRIPTION 123 m PACKAGE DESCRIPTION m	RODUCT NAME PRODUCT NAME Stage 3 Growing-Up Formula August ApprOVAL DATE 21-Apr-20 Prolly Brolly PACKAGE APPROVAL DATE 27-Apr-20 yy PACKAGE APPROVAL DATE	▲ 1 PACKAGES ▲ 1 PACKAGES
APPLICATION STATUS RE-OPEN PACKAGE STATUS COMPLETED PACKAGE STATUS RE-OPEN PACKAGE STATUS RE-OPEN PACKAGE STATUS ReassesS	APPLICATION NUMBER HCS200010 PACKAGE INFO 100g HCS200068 PACKAGE INFO 9g HCS200067 HCS200067 PACKAGE INFO	Packages not select BRAND NAME Friso Gold PACKAGE DESCRIPTION 123 m PACKAGE DESCRIPTION m PACKAGE DESCRIPTION	RODUCT NAME PRODUCT NAME Stage 3 Growing-Up Formula PACKAGE APPROVAL DATE 21-Apr-20 Prolly Brolly PACKAGE APPROVAL DATE 27-Apr-20 YY PACKAGE APPROVAL DATE 27-Apr-20	▲ 1 PACKAGES ▲ 1 PACKAGES ▲ 2 PACKAGES
APPLICATION STATUS RE-OPEN PACKAGE STATUS COMPLETED PACKAGE STATUS Approved RE-OPEN PACKAGE STATUS Reassess To Amend	APPLICATION NUMBER HCS200010 PACKAGE INFO 100g HCS200068 HCS200067 PACKAGE INFO 9g HCS200067 HCS200067 1kg 1kg	Packages not select BRAND NAME Friso Gold PACKAGE DESCRIPTION 123 m PACKAGE DESCRIPTION m PACKAGE DESCRIPTION M	PRODUCT NAME PRODUCT NAME Stage 3 Growing-Up Formula PACKAGE APPROVAL DATE 21-Apr-20 Prolly Brolly PACKAGE APPROVAL DATE 27-Apr-20 YY PACKAGE APPROVAL DATE 27-Apr-20 27-Apr-20	▲ 1 PACKAGES ▲ 1 PACKAGES ▲ 2 PACKAGES
APPLICATION STATUS RE-OPEN PACKAGE STATUS Revise COMPLETED PACKAGE STATUS RACKAGE STATUS RECOPEN PACKAGE STATUS REasses To Amend COMPLETED	APPLICATION NUMBER HCS200010 PACKAGE INFO 100g HCS200068 HCS200067 HCS200067 HCS200067 Jkg 1g HCS200065	Packages not select BRAND NAME Friso Gold PACKAGE DESCRIPTION 123 m PACKAGE DESCRIPTION PACKAGE DESCRIPTION M PACKAGE DESCRIPTION PACKAGE DESCRIPTION B BACKAGE DESCRIPTION	RODUCT NAME PRODUCT NAME Stage 3 Growing-Up Formula PACKAGE APPROVAL DATE 21-Apr-20 PACKAGE APPROVAL DATE 27-Apr-20 YY PACKAGE APPROVAL DATE 27-Apr-20 27-Apr-20 27-Apr-20	▲ 1 PACKAGES ▲ 1 PACKAGES ▲ 2 PACKAGES
APPLICATION STATUS  RE-OPEN PACKAGE STATUS COMPLETED PACKAGE STATUS Reassess To Amend COMPLETED PACKAGE STATUS	APPLICATION NUMBER HCS200010 PACKAGE INFO 100g HCS200068 HCS200068 PACKAGE INFO 9g HCS200067 Ikg 1g Ig HCS200065 PACKAGE INFO	Packages not select BRAND NAME Friso Gold PACKAGE DESCRIPTION 123 m PACKAGE DESCRIPTION PACKAGE DESCRIPTION PACKAGE DESCRIPTION Brandy Bundy PACKAGE DESCRIPTION	RODUCT NAME PRODUCT NAME Stage 3 Growing-Up Formula PACKAGE APPROVAL DATE 21-Apr-20 PACKAGE APPROVAL DATE 27-Apr-20 YY PACKAGE APPROVAL DATE 27-Apr-20 27-A	▲ 1 PACKAGES ▲ 1 PACKAGES ▲ 2 PACKAGES

 If you need to make changes to the list of packages selected (or not selected) to be discontinued, click on "Cancel" at the bottom of the page to return to the Selection page of the Product Review module.

PRODUCT REVIEW DECLARATION	
We have conducted the Product Review and hereby declare that: <ul> <li>(a) there has been no change in the contents of the Product.</li> </ul>	
(b) the Product comply with the <u>Healthier Choice Symbol Nutrient Guidelines</u> .	
Product Review has not been submitted to HPB. Please check the declaration boxes and select 'Confirm' below to complete the Product Review.	
	CANCEL

The following pop-up will appear. To cancel and edit the selection for discontinue, please click "Confirm".



Subsequently, you will return to the Selection page of the Product Review module. Please amend the selection for package(s) to discontinue.

A Singapore Government Agency Web	site						
Health Promotion Board Application	Resources				=	÷	
CATION / MANAGE PRODUCT RE	VIEW				Last login: 28-May-20	Welcome, O	C Cc
anage Product	Review 2020	)			DOWNLOAD A	PPEAL EM	AIL
Product Review has not been subn	nitted to HPB. Failure to com	plete the Product Review by 31	l October will result in terminatic	n of the Licence Agre	ement.		
Application Number	Brand	1 Name	Product Name		Q SEA	ARCH	
		SELECT PACKAGES	TO DISCONTINUE				
(Total Applications: 20   Total	l Packages: 35)						
APPLICATION STATUS	APPLICATION NUMBER	BRAND NAME	PRODUCT NAME	DISCONTINUE			
OPEN	HCS200029	Violet	Day 1				
PACKAGE STATUS	PACKAGE INFO	PACKAGE DESCRIPTION	PACKAGE APPROVAL DATE		▲ 1P/	ACKAGES	
Approved	100g	Pet	22-Apr-20				

iii. If the packages selected to be discontinued in the product review are correct, please go to the bottom of the Product Review Summary and check the two declaration boxes in the Product Review Declaration section. Then, click "Confirm" to complete the Product Review.

			PRO	DUCT REVIEW DECLA	RATION			
We have co	onducted the Product R ) there has been no ch ) the Product comply v	eview and hereby deview and hereby deview and hereby deviance of the second sec	clare that: s of the Product. noice Symbol Nutrie	ent Guidelines.				
Product Revie	w has not been submitt	ed to HPB. Please ch	eck the declaration	boxes and select 'Submit	' below to complete the	e Product Revie	w.	
							CANCEL	CONFIRM

The following pop-up will appear. To complete product review, please click "Confirm".



5. Product Review is completed and submitted. You will arrive at the following page which will show the submitted summary of the packages selected for discontinuation (invalid packages) and packages not selected for discontinuation (valid packages) and the declaration you have made. This page will be available for viewing in *Manage Product Review* until the end of the product review exercise (31 Oct), after which you can find it in *Product Review History* from 1 Nov.

		PR	ODUCT REVIEW SUMMARY			
UEN CC	MPANY NAME	PROGRAMME STATUS	PRODUCT REVIEW STATUS	REVIEW COM	PLETED DATE	APPEAL EMAIL
1111111A CO	DLOR	ACTIVE	COMPLETED	28-May-20		Download
o. of packages selecte	d for PR 35	No. of valid pa	ackages 32			
o. of packages selecte	d for PR 35	No. of valid p	Ackages 32 Valid Packages		You downloa	may click to ad appeal em
o. of packages selecte	d for PR 35	No. of valid p	ackages 32 Valid Packages PRODUCT NAME		You downloa	may click to ad appeal em
o. of packages selecte APPLICATION STATUS OPEN	d for PR 35 APPLICATION NUM HCS200042	No. of valid particular to the second	ackages 32 Valid Packages PRODUCT NAME Chich Choe		You downloa	may click to ad appeal em
o. of packages selecte APPLICATION STATUS OPEN PACKAGE STATUS	d for PR 35 APPLICATION NUM HCS200042 PACKAGE INFO	ABER BRAND NAME Green PACKAGE DESCE	ackages 32 Valid Packages PRODUCT NAME Chich Choe RIPTION PACKAGE APPROVAL DA	TE	You downloa	may click to ad appeal em

		Invalid	Packages	
APPLICATION STATUS	APPLICATION NUMBER	BRAND NAME	PRODUCT NAME	DISCONTINUATION REASON
CLOSED	HCS200015	Violet	P002	
PACKAGE STATUS	PACKAGE INFO	PACKAGE DESCRIPTION	PACKAGE APPROVAL DATE	▲ 2 PACKAGES
Discontinued	1X2g		06-Apr-20	PR: Product is discontinued for sales in the market
Discontinued	1kg		06-Apr-20	PR: Others: abc

- a. Note that the company programme status, product review status and application/package status shown on the page were captured when product review was submitted.
- b. The appeal email is available for download on this page if necessary.
- c. Information on the date and time the product review was submitted and who it was submitted by can be located at the bottom left corner of the page

PRODUCT REVIEW DECLARATION	
<ul> <li>We have conducted the Product Review and hereby declare that:</li> <li>(a) there has been no change in the contents of the Product.</li> <li>(b) the Product comply with the <u>Healthier Choice Symbol Nutrient Guidelines.</u></li> </ul>	
Product Review has been completed & submitted: 28-May-20, 16:23:32 PM by Cc Cc (Authorised Representative)	
	Contact Feedback FAQ
Report Vulnerability Privacy Statement Terms of Use Rate Service Sitemap	© 2019 Government of Singapore. Last Updated 09 May 2019

d. The discontinued packages and the respective discontinuation reason(s) submitted in the product review can be viewed in the *Product Review Summary* page, under Invalid Packages.

		invaliu	Fackages	
APPLICATION STATUS	APPLICATION NUMBER	BRAND NAME	PRODUCT NAME	DISCONTINUATION REASON
CLOSED	HCS200015	Violet	P002	
PACKAGE STATUS	PACKAGE INFO	PACKAGE DESCRIPTION	PACKAGE APPROVAL DATE	▲ 2 PACKAGES
Discontinued	1X2g		06-Apr-20	PR: Product is discontinued for sales in the market
Discontinued	1kg		06-Apr-20	PR: Others: abc

6. When product review is completed, the Company can resume submitting applications and regain access to other modules (e.g. Application module and Advertising Materials module).

- 7. The package(s) discontinued in product review exercise will be reflected in the system. You can find the discontinuation reason(s) for the package(s) that was/were discontinued due to product review via *Product Packaging Artwork* section in the respective application page(s).
  - a. At the Manage Applications page, click on the application number of the application with discontinued package(s).

nage Applications				(	+ ADD NEW APPLICA
15 ADVANCE SEARCH V	Product Name				Q SEARCH
This is a filtered result (Total Results: 1	1) APPLICATION NUMBER	BRAND NAME	PRODUCT NAME	SUBMISSION DATE	ASSIGNED TO
This is a filtered result (Total Results: 1 APPLICATION STATUS CLOSED	1) APPLICATION NUMBER HC5200015	BRAND NAME Violet	PRODUCT NAME P002	SUBMISSION DATE	ASSIGNED TO
This is a filtered result (Total Results: 1 APPLICATION STATUS  CLOSED PACKAGE STATUS	1) APPLICATION NUMBER HC\$200015 PACKAGE INFO	BRAND NAME Violet	PRODUCT NAME P002 LAST MODIFIED	SUBMISSION DATE	ASSIGNED TO tester 02

b. You will arrive at the following application page. Click on the "Packaging Artwork" tab.

TION / MANAGE APPLICA	TIONS / HCS200015-VIOLET			Last login: 05-Jun-20 Welcome,
: <b>S200015</b> - Y	Violet - P002		VIEV	V ALL HISTORY
APPLICATION STATUS	SUBMISSION DATE	LAST MODIFIED DATE	APPLICATION TYPE	APPLICATION RELATIONSHIP
CLOSED	06-Apr-20	04-Jun-20	New	100

c. In the *Product Packaging Artwork* section, look for the discontinued package size and click on the arrow to expand the row.

PRO	DUCT INFORM	ATION	S	NUTRIENT VALUES		PACKAGI	NGARTWORK	H	.5 PRODUCT LI	STING	
Uplo Pleas If the Only	ad Product Pack se upload the pro ere is more than o one file submissi	aging Artwor duct packagir ne artwork fo on is allowed	r <b>k</b> ng artwork or each pac for each pa	with the HCS logo. ikage size (e.g. front and l ackage size (file size limit	oack), pleas 10 MB)	ase combine the	e artworks into o	ne PDF or ZIP file b	efore uploading.		
+	ADD NEW PAC	KAGE SIZE			PRODUCT	TPACKAGING	GARTWORK				
+	ADD NEW PAC	Package size	Packagi descript	ing Status A	PRODUCT	T PACKAGINO Submission Date	G ARTWORK Approval Date	Last Modified Date	Listed date	Actions	
+	ADD NEW PAC single/bulk Bulk	Package size 1X2g	Packagi descript	ing Status tion Discont	PRODUCT	T PACKAGINO Submission Date 06-Apr-20	G ARTWORK Approval Date 06-Apr-20	Last Modified Date 04-Jun-20	Listed date 08-May- 20	Actions Select	Ţ

d. The reason for discontinuation will be shown. PR indicates that the product was discontinued by the company in the Manage Product Review page.

				PRODU	ICT PACKAGIN	G ARTWORK				
	Single/bulk	Package size	Packaging description	Status 🔺	Submission Date	Approval Date	Last Modified Date	Listed date	Actions	
•	Bulk	1X2g		Discontinued	06-Apr-20	06-Apr-20	04-Jun-20	08-May- 20	Select	*
1			Artwork Files				НРВ С	Comments		
	File 10.pc	lf AP	PROVED 06-Apr-20 (	(21 <b>.9 K</b> B)		cmt.pdf	06-Apr-	20 (8.8 KB)		
	Reason for [	Discontinual	tion: PR: Product is c	liscontinued for sa	lles in the marke	et		08-Apr-		
•	Single	1kg		Discontinued	06-Apr-20	06-Apr-20	04-Jun-20	20	Select	Ť
			Artwork Files							
	File 2.pdf	АР	PROVED 06-Apr-20 (	(21.7 KB)						
	Reason for [	Discontinual	tion: PR: Others: abc							

# If Product Review is not completed by end of Suspension/Appeal Period (31 Oct)

For companies that did not complete product review by the end of Suspension/Appeal Period (31 Oct), the following will occur on 1 Nov:

- 1. The License Agreement (LA) will be terminated, thus all approved HCS application(s) will be automatically rejected by the system. Email notifications will be sent out to inform companies of LA termination.
  - a. At the *Manage Applications* page, you will see that all approved HCS application(s) and package(s) have been rejected. Click on the arrow to expand the row to view packages status.

👂 A Singapore Go	vernment Agency Website					
Breath Promotion Board	Application	Resources				A A
PPLICATION / M	IANAGE APPLICATIONS				Last login	: 05-Jun-20 Welcome, Anna Lee
Manage	e Applicatio	ns			(	+ ADD NEW APPLICATION
Applicat	tion Number	Product Name				Q SEARCH
ADVAN	NCE SEARCH 🔻					
(Total Res	sults: 1)					
AP	PLICATION STATUS 🔺	APPLICATION NUMBER	BRAND NAME	PRODUCT NAME	SUBMISSION DATE	ASSIGNED TO
	REJECTED	HCS200092	GREEN	GR 001	12-May-20	tester 02
						♥ 2/2 packages
APPI	LICATION STATUS 🔺	APPLICATION NUMBER	BRAND NAME	PRODUCT NAME	SUBMISSION DATE	ASSIGNED TO
	REJECTED	HCS200092	GREEN	GR 001	12-May-20	tester 02
P	PACKAGE STATUS 🔻	PACKAGE INFO	5	LAST MODIFIED		▲ 2/2 packages
F	Rejected	1kg		04-Jun-20		
F	Rejected	2kg		04-Jun-20		

#### b. To view the reason for package rejection:

Go to *Manage Applications* page and click on the application number of the *Rejected* application with rejected package(s).

A Singapore Gov	ernment Agency Website					
Heatth Promotion Board	Application	Resources				<b>— •</b>
PLICATION / MAN	NAGE APPLICATIONS				Last login:	: 05-Jun-20 Welcome, Anna L
Manage	Applicatior	ıs			(	+ ADD NEW APPLICATION
Applicatio	n Number	Product Name				Q SEARCH
ADVANCE	ESEARCH 🔻					
(Total Resul	(ts: 1)					
APPL	ICATION STATUS 🔺	APPLICATION NUMBER	BRAND NAME	PRODUCT NAME	SUBMISSION DATE	ASSIGNED TO
	REJECTED	HCS200092	GREEN	GR 001	12-May-20	tester 02
PA	ACKAGE STATUS 🔻	PACKAGE INFO		LAST MODIFIED		▲ 2/2 packages
R	ejected	1kg		04-Jun-20		
R	eiected	2kg		04-Jun-20		

From this point, there are 2 ways to view reason for package rejection:

i. View rejection reason in *Product Packaging Artwork*. Click on "Packaging Artwork" tab.

Health Promotion Board Application	n Resources			
PLICATION / MANAGE APPLICATIO	NS / HCS200092-GREEN			Last login: 05-Jun-20 Welcome, Anna Le
HCS200092 - GI	REEN - GR 001		VIEW	ALL HISTORY VIEW ALL COMMENTS
APPLICATION STATUS	SUBMISSION DATE	LAST MODIFIED DATE	APPLICATION TYPE	APPLICATION RELATIONSHIP
REJECTED	12-May-20	04-Jun- <mark>2</mark> 0	New	-
			8273	

• In the *Product Packaging Artwork* section, look for the rejected package size and click on the arrow to expand the row to view the reason for rejection.

PRODUCTI	NFORMATION	S	NUTRIENT	VALUES	PACKA	GING ARTWORI	K F	ICS PRODUCT L	ISTING	
Upload Prod	uct Packaging Artv	ork								
Please upload	the product packa	ging artwo	ork with the HCS	logo.						
If there is mo	re than one artwor	for each p	oackage size (e.g	front and back	), please combine	the artworks into	one PDF or ZIP file	before uploading.		
Only one file	submission is allow	ed for each	nackage size (fi	le size limit 10 M	VIR)					
Only one me	Submission is allow	La for caci	i pucicage size (ii	10 5120 INTRO 10 1	10)					
+ ADD N	EW PACKAGE SIZ			880						
+ ADD N	EW PACKAGE SIZ			PRO	DUCT PACKAGI	NG ARTWORK				
+ ADD N	EW PACKAGE SIZ	Pack	aging	PRO Status 🔺	DUCT PACKAGI Submission Date	NG ARTWORK Approval Date	Last Modified Date	Listed date	Actions	
+ ADD NI	ew PACKAGE SIZ	Pack	aging ription	PRO Status 🔺	DUCT PACKAGI Submission Date	NG ARTWORK Approval Date	Last Modified Date	Listed date	Actions	
+ ADD NI	ew PACKAGE SIZ	Pack desc PET	aging ription	PRO Status 🛦 Rejected	DUCT PACKAGI Submission Date 12-May-20	NG ARTWORK Approval Date 12-May-20	Last Modified Date 04-Jun-20	Listed date	Actions Select	v
+ ADD NI	le/bulk Package ile 1kg	Pack desc	aging ription	PRO Status 🔺 Rejected	DUCT PACKAGI Submission Date 12-May-20	NG ARTWORK Approval Date 12-May-20	Last Modified Date 04-Jun-20	Listed date	<b>Actions</b> Select	Ÿ

• The reject reason appears: LA terminated due to Product Review not completed.

Single 1kg PET Rejected 12-May-20 12-May-20 04-Jun-20 - Select Artwork Files HPB Comments	- Select
Artwork Files HPB Comments	HPB Comments
File 1.pdf         APPROVED 12-May-20 (305.9 KB)         File 6.pdf         12-May-20 (21.7 KB)	2-May-20 (21.7 KB)

#### ii. View rejection reason in Application History Listing. Click on "View All History".

ICATION / MANAG	GE APPLICATIONS /	HCS200092-GREEN			Last login: 05-Jun-2	0 Welcome, Anna I
ICS2000	92 - GRE	EN - GR 001		VIEW	ALL HISTORY VIEW	V ALL COMMENTS
APPLICATION	N STATUS	SUBMISSION DATE	LAST MODIFIED DATE	APPLICATION TYPE	APPLICATION RELATIONSH	IP
REJECTE	ED	12-May-20	04-Jun-20	New	-	

• The *Application History Listing* section will show that the package(s) has been rejected by the system. Click on "Action Details" to expand action details.

Health Promotion Board Application	Resources		
ATION / MANAGE APPLICATION /	HCS200092-GREEN / VIEW ALL HISTORY		Last login: 05-Jun-20 Welcome, Anna
View All Hist	ory		NO PAST HISTORY
Action	User role	×	Q search
ADVANCE SEARCH 🔻			
	APPLI	CATION HISTORY LISTING	
(Total Results: 13)	APPLI	CATION HISTORY LISTING	Show <b>10 ∨</b> per page ≪ < <b>1</b> 2 > ≫
(Total Results: 13) DATE & TIME	APPLI	CATION HISTORY LISTING USER ROLE	Show 10 v per page 《 〈 ③ 2 > 》 FIRST/LAST NAME
(Total Results: 13) DATE & TIME 04-Jun-20 17:40:25	APPLI ACTION Reject Package	CATION HISTORY LISTING USER ROLE System	Show 10 v per page < < 3 2 > >> FIRST/LAST NAME SYSTEM
(Total Results: 13) DATE & TIME 04-Jun-20 17:40:25	APPLI ACTION Reject Package	USER ROLE System	Show 10 v per page << < 1 2 > >> FIRST/LAST NAME SYSTEM V ACTION DETAILS
(Total Results: 13) DATE & TIME 04-Jun-20 17:40:25 04-Jun-20 17:40:25	APPLI ACTION Reject Package Reject Package	CATION HISTORY LISTING USER ROLE System System	Show 10 v per page 《 〈 ① 2 > 》 FIRST/LAST NAME SYSTEM * ACTION DETAILS SYSTEM

• The reject reason appears: LA terminated due to Product Review not completed.

Total Results: 13)		Sh	ow 10 ∨ perpage << < 1 2 >
DATE & TIME	ACTION	USER ROLE	FIRST/LAST NAME
04-Jun-20 17:40:25	Reject Package	System	SYSTEM
FIELD	OLD VALUE	NEW VALUE	ACTION DETAIL
Package Size	1kg	1kg	
Package Description	PET	PET	
Reject Reason		LA terminated due to Product Review not completed	
Package Status	APPROVED	REJECTED	
04-lun-20 17:40:25	Reject Package	System	SYSTEM

c. You may check the validity of your License Agreement at *Resources* > *HCS License* Agreement (LA).

A Singapore Gov	ernment Agency Website		
Health Promotion Board	Application	Resources	
RESOURCES / LICE	ENCE AGREEMENT (LA)		
Licence	Agreemen	t (LA)	
There is no Licen	ce Agreement available	<b>.</b>	

You will see the following when LA has been terminated.

To contrast, this is what you will see if your LA is valid.

A Singapore Go	wernment Agency Website	5		
Health Promotion Board	Application	Resources	Administration	
RESOURCES / LIC	ENCE AGREEMENT (LA)			
Licence	Agreemer	nt (LA)		
VIEW	LICENCE AGREE		gned On : 21-Apr-20	

- 2. Company's HCS programme status will change from *Active* to *Enrolled*.
- 3. The suspension will be lifted, and the company can access HCS modules to submit new HCS application(s) and continue with pending application(s). Essentially, the company will have to restart the application process to keep HCS on their product(s).

# **Product Review History**

In Product Review History, company can view their product review history from previous years. After the product review exercise has ended on 31 Oct, that year's product review summary will be moved to *Product Review History* on 1 Nov.

1. To go to Product Review History, click on *Application*, then *Product Review History*.

* A Singapore Gover	Application Resources Administration	💻 🦺 🚣 HCS 🗸
APPLICATION / MAP	Manage HCS Application	Last login: 27-May-20 Welcome, M YY
Manago	Manage Advertising Materials	
Mallage	Manage Product Review	+ ADD NEW APPLICATION
Application	Product Review History	O SEADCH
Appreciation	i i odder tame.	
ADVANCE S	SEARCH 🔻	
(Total Results	:: 16)	Show 10 ∨ perpage << < 1 2 > >>

2. To view the product review summary history for a particular year, select the year from the dropdown box.



3. If company selects a year from the dropdown box in which they did not participate in product review, the following message will appear – No Product Review was required for that year.



4. If there is product review history for the selected year, you will see a similar looking page:

*Example of a product review history page for company that completed product review between* 1 Jul – 31 Aug (i.e. without going through appeal).

UEN (	COMPANY NAME	PROGRAMME ST	TATUS PRODUCT REVIEW S	TATUS REVIEW COMPLET	ED DATE
198102460H U	JPUZTHSSSZUSZSUUSZ YZXH	ACTIVE	COMPLETED	28-May-20	
o. of applications sele	cted for PR 5	No. of invalid packages	3		
o. of packages selecte	d for PR 8	No. of valid packages	5		
		Valid	Packages		
APPLICATION STATUS	APPLICATION NUMBER	BRAND NAME	PRODUCT NAME		
RE-OPEN	HCS200010	Friso Gold	Stage 3 Growing-Up Formula		
PACKAGE STATUS	PACKAGE INFO	PACKAGE DESCRIPTION	PACKAGE APPROVAL DATE		▲ 1 PACKAGE
Revise	100g	123	21-Apr-20		
COMPLETED	HCS200068	m	Prolly Brolly		
PACKAGE STATUS	PACKAGE INFO	PACKAGE DESCRIPTION	PACKAGE APPROVAL DATE		▲ 1 PACKAGE
Approved	9g		27-Apr-20		
RE-OPEN	HCS200067	m	уу		
PACKAGE STATUS	PACKAGE INFO	PACKAGE DESCRIPTION	PACKAGE APPROVAL DATE		▲ 2 PACKAGE
Reassess	1kg		27-Apr-20		
To Amend	1g	abc	27-Apr-20		
COMPLETED	HCS200065	Brandy Bundy	Friso Frisa		
PACKAGE STATUS	PACKAGE INFO	PACKAGE DESCRIPTION	PACKAGE APPROVAL DATE		▲ 1 PACKAGE
Approved	100g		27-Apr-20		
		Invalid	Packages		
APPLICATION STATUS	APPLICATION NUMBER	BRAND NAME	PRODUCT NAME	DISCONTINUATION REASON	
CLOSED	HCS200063	m	уу		
PACKAGE STATUS	PACKAGE INFO	PACKAGE DESCRIPTION	PACKAGE APPROVAL DATE		▲ 1 PACKAGE
Discontinued	1X600ml	Shhs	27-Apr-20	PR: Product is discontinued for sa market	ales in the
RE-OPEN	HCS200067	m	уу		
PACKAGE STATUS	PACKAGE INFO	PACKAGE DESCRIPTION	PACKAGE APPROVAL DATE		▲ 2 PACKAGE
Discontinued	70g		27-Apr-20	PR: Product to cease carrying HC in company business direction	S due to change
Discontinued	7g		27-Apr-20	PR: Revised Guidelines: Product r HCS nutrient guidelines	no longer meets
		PRODUCT REV	IEW DECLARATION	HCS nutrient gardennes	
e nave conducted the	Product Review and hereby de	eciare that:			
(a) there has be	en no change in the contents of	of the Product.			

- a. Note that the company programme status, product review status and application/package status shown on the History page was captured when it was submitted for Product Review.
- b. The discontinued packages and the respective discontinuation reason(s) submitted in the product review can be viewed here, under Invalid Packages.

		Invalid	Раскадеѕ	
APPLICATION STATUS	APPLICATION NUMBER	BRAND NAME	PRODUCT NAME	DISCONTINUATION REASON
CLOSED	HC5200063	m	уу	
PACKAGE STATUS	PACKAGE INFO	PACKAGE DESCRIPTION	PACKAGE APPROVAL DATE	▲ 1 PACKAGES
Discontinued	1X600ml	Shhs	27-Apr-20	PR: Product is discontinued for sales in the market
RE-OPEN	HCS200067	m	уу	
PACKAGE STATUS	PACKAGE INFO	PACKAGE DESCRIPTION	PACKAGE APPROVAL DATE	▲ 2 PACKAGES
Discontinued	70g		27-Apr-20	PR: Product to cease carrying HCS due to change in company business direction
Discontinued	7g		27-Apr-20	PR: Revised Guidelines: Product no longer meets HCS nutrient guidelines

c. Information on the date and time the product review was submitted and who it was submitted by can be located at the bottom left corner of the page.

PRODUCT REVIEW DECLARATION									
We have conducted the Product Revie	w and hereby declare e in the contents of th	that: e Product.							
(b) the Product comply with	the <u>Healthier Choice</u>	Symbol Nutrient G	<u>uidelines</u> .						
Product Review has been completed & subm 28-May-20, 13:38:32 PM by M YY (Authorise	itted: d Representative)								
						Contact	Feedback	FA	
eport Vulnerability Privacy Statement	Terms of Use	Rate Service	Sitemap		© 2019 Governm	nent of Singapore. Last U	pdated 17 Feb	b 2019	

d. For companies that appealed, the appeal email is available for download in the *Product Review History* page if needed.

ATION / PRODUCT	REVIEW HISTORY			La	st login: 28-May-20 Welcome, 0
oduct Re	view History	(			
r 2020	~				
		PR	ODUCT REVIEW SUMMARY		
UEN	COMPANY NAME	PROGRAMME STATUS	PRODUCT REVIEW STATUS	REVIEW COMPLETED DATE	APPEAL EMAIL
1111111A	COLOR	ACTIVE	COMPLETED	28-May-20	Download
No. of application	ns selected for PR 20	No. of invalid	I packages 3		1
No. of packages s	elected for PR 35	No. of valid p	ackages 32	Y d	ou may click to ownload appeal
					email

5. If the company failed to complete product review for the selected year, you will see the following history page.

*Example of a product review history page for company that appealed but did not complete product review by Oct 31.* 

